

Building Community Awareness Using OEC's Outreach Tools

OEC Champion Training Worksheet

Complete the worksheet below by typing in your answers and emailing it to the Community Outreach Coordinator. Refer to step 4 of the online training or pages 27-45 in the Volunteer Resource Guide for assistance.

Describe your project goals:

1. What OEC program area are you most interested in working in?

2. What OEC Challenges are you going to try and meet for your first project?

3. What's your goal to meet the challenge you identified in question #2?

Now, define how you are going to meet that goal:

1. Describe your project idea?

2. Is this project idea realistic and achievable?

3. How will you know when you've reached this goal?

Determine your Action Plan - How are you going to achieve your goal?

1. What will be the obstacles and challenges to fulfilling your project goal?

2. What will be the rewards and challenges to fulfilling your project goal?

3. What resources and support do you need? From OEC? From other groups/individuals?

4. What is your proposed timeline (i.e. when will your project begin and end, and when will key tasks be finished)? You can approximate for now, but this is to get you thinking about how your project will be completed.

5. Do you want to work by yourself or do you wish to work with other volunteers? How do you think you can best complete your work? Why?

6. What additional support (if any) do you need?

Thanks for completing this section of the training! Please return this completed worksheet to the Community Outreach Coordinator. Thank you!